

Revised: October 18, 2018

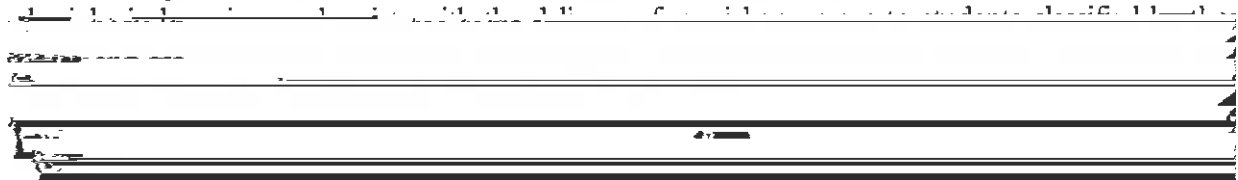
Revised: March 7, 2018

Revised: April 15, 2014

TITLE: Education Assistant - Personal Care
SECTION: As Appointed
REPORTS TO: Principal or Delegate

SUMMARY:

Under the general supervision of the Principal or Delegate, provides personal, medical and



1. Assists the teacher in the delivery and supervision of special programs to designated students and classes as outlined by the Individual Education Programs.
2. Provides personal care to designated students including feeding, g-tube feeding, dressing, undressing, toileting, cleaning, washing, lifting into and out of wheelchairs and buses.
3. Provides medical care to designated students as directed by health professionals, including administering medication.
4. Monitors and records group or individual activities and progress with respect to health, behavioural and academic issues.
5. Performs medically-directed, individual physiotherapy exercise and treatment.
6. Attends to the physical safety of students during swimming, horseback riding, exercises or play activities.
7. Monitors student behaviour and may be required to remove or restrain to avoid potential disruptive outbreaks (possibly violent).
8. Confers with school-based team regarding Individual Education Programs.
9. Operates, services, adjusts and sanitizes specialized personal and medical care equipment.
10. Operates, adjusts and assists with specialized child-specific equipment.
11. Communicates with students using sign language, Braille or other specialized skills or equipment as required.

~~Ed. Assist. P. 10~~

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12. Assists in the teaching function by conducting drills, reading or listening to reading and assisting reluctant learners.
13. Assists classroom teacher in the gathering of resource materials and organizing charts and displays.
14. Operates a personal computer for educational purposes.

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46 - Education Assistant - Personal Care

QUALIFICATIONS:

[REDACTED]

- Grade 12
- Supplemented by successful completion of a college recognized program of studies (personal care focus) of greater than 1 academic year.

Experience - the applicant must have

- Experience in a personal care focussed job for a period of greater than 3 months (such as Group Home, Seniors Home, Home Support, etc.)

Physically Fit - the applicant must be

- Physically capable of performing the job duties

Other - the applicant must

[REDACTED] but [REDACTED]

JOB EVALUATION

COVERING

SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
 (EMPLOYER)

AND



ADVICE OF RATING

EMPLOYEE NAME:	
JOB TITLE:	46 - Education Assistant - Personal Care
LOCATION:	Schools
EFFECTIVE DATE:	

This is to advise that the rating for the job to which you have been appointed is as follows:

JOB RATING

Factor	Edu	Exp	Jud	A/D	Phy	Dex	Acc	Saf	Sup	Con	W/C
Degree	5	3	2	3	3	2	2	3	2	2	4
Total Points	291										

RATING CLASSIFICATION: LEVEL	11
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