



LOU 16(c)—TTOC Experience Transfer Request—Form A

Re: August 31st transfers for TTOC experience accrued up to and including June 30

This constitutes my written notice under LOU No. 16(c) of the collective agreement that I, _____ wish to transfer my eligible TTOC experience credits earned under Article C.4 (up to and including June 30, 2018) and be effective August 31, _____.

~~Understand that once I submit this application to the employer, this decision to transfer is final and~~

Teacher Signature _____

Date Signed _____

_____ District Receipt Confirmed

_____ Date of Receipt

Please Note: This written notice must be provided by the teacher and received by the district no later than June 30th of the preceding school year for a transfer for TTOC experience credits earned up to and including June 30th to take effect on August 31st of the following school year.

Forms should be submitted directly to **Breanne Heslop**, Payroll and Benefits Manager, at the School Board Office, by **fax 250-748-6591** or **by email** to bheslop@sd79.bc.ca